

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
Interdepartmental Correspondence**

TO: Erik Walsh, City Manager

FROM: Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works Department

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Luis Maltos, P.E., Assistant Director, Public Works Department; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of Completed High-Profile Solicitation

DATE: August 20, 2021

The following high-profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to the full City Council for consideration.

On-Call Structural Engineering Services - Public Works Department issued a Request for Qualifications (RFQ) for on-call structural engineering services for firms to provide on-call or as needed professional structural engineering services related to departmental and citywide construction projects. The scope of work for these services may include, but are not limited to pre-design services, design services, construction phase services, project close-out and warranty follow-up services. The types of services may include assessment and evaluation of structural systems, design services for the project utilizing all information from the project schematic, perform necessary site visits and inspections to confirm the amount and quality of work, confirm compliance with contract documents for project close-out, inspect and verify delivery of all warranty information.

Solicitation Type:	Request for Qualifications
Contracts Value:	\$4.8 Million
Term of Contracts:	1 year with 3, 1-year renewal options
Number of Respondents:	12
Contracts to be Awarded:	4
Council Consideration:	September 2021
Evaluation Criteria:	Experience, Background, and Qualifications, Key Personnel, Key Sub-Consultants: 45 points Understanding of the Project and Proposed Management Plan: 35 points Experience with the San Antonio Region and Past Performance: 20 points
SBEDA Requirement:	19% M/WBE Subcontracting Requirement
Local Preference Program:	Not Applicable
Veteran Owned Small Business Preference Program:	Not Applicable
Voting Members:	Roderick Sanchez, AICP, CBO, Assistant City Manager, City Manager's Office Randy Matyear, Architect, Public Works Department Robert Garcia, Interim Capital Programs Manager, Public Works Department Sandy Jenkins, Parks & Recreation Manager, Parks and Recreation Department Cynthia Saenz Martinez, Special Projects Manager, Center City Development and Operations Department

Final Score Matrix*

RFQ - ON-CALL STRUCTURAL ENGINEERING SERVICES (RFQ: #PW0331121edm) SCORE SUMMARY *FINAL EVALUATION June 29, 2021	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D	Vendor E	Vendor F
A. Experience, Background and Qualifications, Key Personnel, Key Sub-Consultants	45	40.00	38.20	37.60	39.40	36.40	37.60
B. Understanding of the Project and Proposed Management Plan	35	30.60	27.20	27.40	25.00	27.20	25.80
C. Experience with the San Antonio Region & Past Performance	20	17.20	16.00	16.20	16.20	16.60	15.60
TOTAL SCORE	100	87.80	81.40	81.20	80.60	80.20	79.00
RANK BASED ON TOTAL SCORE		1	2	3	4	5	6
RFQ - ON-CALL STRUCTURAL ENGINEERING SERVICES (RFQ: #PW0331121edm) SCORE SUMMARY *FINAL EVALUATION June 29, 2021	Maximum Points	Vendor G	Vendor H	Vendor I	Vendor J	Vendor K	Vendor L
A. Experience, Background and Qualifications, Key Personnel, Key Sub-Consultants	45	37.00	35.40	34.20	31.00	29.00	27.60
B. Understanding of the Project and Proposed Management Plan	35	24.60	26.20	26.20	22.20	21.60	20.20
C. Experience with the San Antonio Region & Past Performance	20	15.00	12.60	13.40	14.20	13.40	13.60
TOTAL SCORE	100	76.60	74.20	73.80	67.40	64.00	61.40
RANK BASED ON TOTAL SCORE		7	8	9	10	11	12

*One evaluation meeting held with no interviews conducted.

Due diligence conducted for the respondents to the above solicitation included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No material findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.